

SAQA Qualification Title: **Occupational Certificate: Occupational Trainer**
NQF Sub-Framework/ Qualification Type: **National Certificate**
Qualification ID: **97154**
Credits: **124**
Level: **4**
1 Year Full Qualification

The Purpose of this qualification is to prepare a learner to:
Plan, prepare for, coordinate, implement and evaluate learning programmes to achieve occupational trainee competence.

This qualification will enable you to:

- Establish the profile, special needs, and barriers to learning of learners within the specified requirements of the training programme.
- Prepare, adapt, and align learning materials and resources for a training intervention in the workplace.
- Deliver training, evaluate, and report on a learning intervention in the workplace.
- Gather evidence and make assessment decisions using given assessment tools.

Entry Requirements:

- NQF Level 4, with technical or occupational expertise who will act as a trainer of persons in the same field of expertise.

Articulation options:

This is an occupational/ technical related qualification and is applicable to the QQSF. This qualification is part of a suite of qualifications within the QQSF and will in future articulate to the following qualifications, currently under development:

- Assessment Practitioner.
- Learning and Development Practitioner.

It also articulates horizontally to the following:

- FETC: Occupationally Directed Education, Training and Development Practices, NQF Level 4.

Vertically it articulates with the following:

- National Certificate: Occupationally Directed Education, Training and Development Practices, NQF Level 5.

This qualification is made up of the following compulsory Knowledge and Practical Skill Modules:

Knowledge Modules:

- Introduction to Occupational Training, NQF Level 4, 4 Credits.
- Learning theories, concepts, and principles, NQF Level 4, 12 Credits.
- Training needs concepts, NQF Level 4, 4 Credits.
- Training methods, techniques, and resources, NQF Level 4, 10 Credits.
- Training delivery, NQF Level 4, 10 Credits.
- Evaluation of competence, NQF Level 4, 8 Credits.

Total number of Credits for Knowledge Modules: 48.

Practical Skill Modules:

- Align learning intervention to the needs of participating learners, NQF Level 4, 8 Credits.
- Evaluate available learning resources and aids, and adapt for specified training scenarios, NQF Level 4, 8 Credits.
- Plan, conduct, evaluate and report on learning interventions, NQF Level 4, 12 Credits.
- Use given assessment instruments to conduct and record competence evaluations, NQF Level 4, 8 Credits.

Total number of Credits for Practical Skills Modules: 36.

Work Experience Modules:

- Learner training needs establishment processes, NQF Level 4, 8 Credits.
- Pre-programme delivery planning and scheduling processes, NQF Level 4, 8 Credits.
- Workplace learning intervention delivery, evaluation, and reporting processes, NQF Level 4, 12 Credits.
- Learner competence evaluation and workplace evaluation administration processes, NQF Level 4, 12 Credits.

Total number of Credits for Work Experience Modules: 40.